

**Bob Holden**  
Governor



**Jacquelyn D. White**  
Commissioner

State of Missouri  
**OFFICE OF ADMINISTRATION**  
Post Office Box 809  
Jefferson City, Missouri 65102  
(573) 751-2971  
<http://www.oa.mo.gov/acct>

**James A. Carder**  
Director  
Division of Accounting

## **MEMORANDUM**

**TO:** State Agencies  
**FROM:** OA/Accounting  
**DATE:** June 25, 2004  
**RE:** SAM II Financial Schedule

The SAM II Financial System **may be unavailable** from **12:00 p.m. (noon) – 1:00 p.m.** on the following dates for FYE processing. If the SAM II Financial System is not needed for FYE processing, then the system will be available for agency use from 12 p.m. (noon) to 1:00 p.m. Please notify your agency staff that the SAM II Financial System **may** not be available from **12:00 p.m. (noon) – 1:00 p.m.** on the following listed days:

July 12, 2004  
July 14, 2004  
July 19, 2004  
July 21, 2004  
July 26, 2004  
July 28, 2004  
July 29, 2004  
July 30, 2004

August 2, 2004  
August 4, 2004

Please note that the SAM II Financial System is scheduled to be **available** from 7:00 a.m. – 12:00 p.m. (noon) and 1:00 p.m. – 6:00 p.m. on each of the above listed days.